



The St J's Group

PCC MEETING MINUTES

Thursday 1st February 2024 - 7.30pm

Spring Hill House, White Ox Mead, Bath, BA2 8PL.

Drinks available from 7.15pm - Meeting starts at 7.30pm

PRESENT: Matthew Street, Nigel Vening, Richard Downing, Ben Attenborough, Heather Morgan, Sally Cummings, Mary Warren, Bob Goode, Claire Mitchell, Jo Vening, Sarah Bubyer, Jane Street and Margaret Coles

1. Time of reflection and prayer – *we read Proverbs 3:5, Psalm 55:22 and Philippians 4: 13 and Matthew led us in a few thoughts and in prayer.*
2. Apologies and agree any other business – *Joy has sent her apologies. No AOB*
3. Minutes of the Meeting held on 2nd November 2023 plus matters outstanding – *both outstanding matters completed and the minutes were approved and signed.*

4 Questions from Church Reports

- Church Wardens (*Nigel Vening or Richard Downing to submit and field questions*) – No questions
- Deanery Synod (*Jane Street or Jo Vening to submit and field questions*) – No questions
- Foodbank (*Jane Street to submit and field questions*) – No questions
- Movement (*Sarah Bubyer to submit and field questions*) – No questions
- The Hive (*Joy Fraser to submit and field questions*) – *Jane questioned whether the Hive should be paying bank charges? The church doesn't so should the Hive?*

Action Joy

Also, Jane asked how the Hive had arrived at the figure of £10k to indemnify the PCC? Matthew explained that it was roughly three months of costs. The Hive made £9k in 2023 but that doesn't include any costs for heating. When it makes more money the profit will go back into youth work. Jane reminded the Hive committee that six months of costs were agreed at the outset. She suggested that the £10k should be kept in a high interest account which should be checked regularly and managed by the PCC Treasurer. This was proposed by Jane, seconded by Nigel and passed unanimously.

Action Joy

- The Friends of Foxcote (*Stephen Clews to submit and Bob/Margaret to field questions*) – No questions. *The PCC is happy for the points in the report to be actioned.*
- #### 5. Finance - Matthew/Sally
- 2023 Year End Actuals verses Budget 2024 (*see attached sheet*) – *Matthew explained the figures*
 - Gas and Electric Usage January to December 2023 (*see attached sheet*) – *Matthew explained the sheet provided and it was noted that all our buildings now have their own smart meter.*
 - Approval of audited accounts for APCM Meeting - *Matthew explained the audited accounts and Sally proposed that the PCC accept them, Jane seconded the proposal and it was passed unanimously.*

6. The Learning Tree Day Nursery (see attached paper presented to the Standing Committee on the 14th December 2023) – Matthew explained the attached paper. It has been agreed that they will not pay any rent for the first year while they are spending around £50k on upgrading the hall, from 2025 they will pay rent of £25k pa plus the rate of inflation. The start date for the Learning Tree to open in the hall is 15 April 2024, meanwhile work has begun on the building. Fun Times can continue but will look different. Heather asked if the rent was going to be increased for other users – no it will stay the same. Matthew explained that he felt as if God is working in this and linking all pre-school activities. We can see all sorts of things evolving. He will be having a weekly meeting with Jess Baxter (the Director of Learning Tree), this will become monthly in time. The hall will need to be cleaned every day. The PCC agreed that the budget should be left as it is and any variances would be explained by Matthew as we go along.

7. Prayers of Love and Faith (See attached letter from Bishop Michael) – Matthew explained this letter to the meeting.

8. Buildings Committee – Update – Nigel explained that the church car park was going to be extended to the wall beyond the post and rail fence so that the Learning Tree Nursery staff can park there. Other cars can block them in as their vehicles will not be required until 6 pm.

- Guttering around the Gas House roof
- Drainage Project
- Internal Loo – plans for this should be drawn up soon.

9 Declaration of Membership and Category for Common Fund 2025 (see attached) - Matthew explained the membership numbers and Jo proposed that we declare a membership number of 61 and that we are in the Mid category. This was seconded by Richard and passed unanimously

10 Implications of New Parish Share system currently in consultation (see attached) – Matthew explained this and said that we need to say if we cannot afford it at the consultation.

11 Plans for APCM Meeting on Sunday 17th March 2024 (see page 3) - Sally is going to re-stand for PCC but Heather and Mary are not. We require two more people and PCC members were encouraged to pray about this and have conversations.

Action All

12 Review of Christmas 2023 plus proposed 2024 programme (see page 4 and attached) – Bob said that there were good numbers at the Foxcote and Shoscombe services.

13 Proposed Easter Programme 2024 (see page 4) – volunteers are needed if we are going to have a meal on Maundy Thursday. Jo is willing to do this but needs a helper and someone to set up the tables and chairs.

Action All

14 Safeguarding - Update from Sarah Bubyer

- Safeguarding Policies and Procedures – Nigel proposed that we adopt the Safeguarding Policies and Procedures again, this was seconded by Mary and passed unanimously. Thanks were expressed to Rob for all his work on this.

15 Update from Midsomer Norton Deanery – *Matthew has completed six years as Area Dean and has offered to continue in the post. He is waiting to hear back from the bishop.*

- Joint Deanery Service - Sunday July 30th 2024

16 Update from Little Ones *Update from Heather – numbers are a bit low, although at times there are lots there, however on the last two Friday's people are leaving early because it is too cold. There is a problem with the heating clock - we are not trying to save money as we have a good deal with our gas and electric provider.*

17 Plan for the visit of Bishop Michael

Sunday 4th February

Observe Bubble Church from 9.15am to 9.45am

Preach at a Benefice Holy Communion Service at 10.30am at St John's PSJ

Monday 5th February

Lunch at The Hive from 1pm - 1.45pm

Tour of the Hive and meet the Hive management team from 1.45pm - 2.20pm

Visit Shoscombe School from 2.40pm to 4pm including a meeting with the Head Teacher and Martin Palmer newly appointed Foundation Governor.

Supper with Church Wardens 5.30pm to 7pm

Meet the PCCs 7.30pm to 9pm

18 AOB

Next Meeting: **Thursday 2nd May 2024 at 7.30pm**

PCC Meeting dates for 2024

Thursday 7th November

APCM TIMETABLE 2024

DAY	DATE	ACTION
Sat	10 Feb	Notices announcing Revision of Roll need to be posted
Sun	11 Feb	Revision of Church Electoral Roll starts (begins Sunday 11 th February ends Friday 1 st March)
Thu	23 Feb	PCC approve accounts for PSJ and F with S
Fri	1 Mar	Revision of Church Electoral Roll Finishes
Sat	2 Mar	Church Electoral Roll Published Online
Sun	3 Mar	Notices announcing the APCM need to be posted Notices announcing Election of Churchwardens PCC Nomination Form to be posted
Sun	10 Mar	APCM Booklet to be handed out Minutes of Last Year's Meeting to be published Warden Nomination Forms – last day for submission to Matthew Street
Fri	15 Mar	PCC Nominations close
Sun	17 Mar	Annual Parochial Church Meeting

Date of the next Meeting: Sunday 6th April 2025 (5th of Lent)

Easter Day 2025: 20th April

PCC Members up for re-election

Sally Cummings (21 – 24)

Heather Morgan (21 – 24)

Mary Warren (21 – 24)

There are therefore THREE spaces for a 3 year term on the PCC (24 - 27)

Existing members as follows:

Margaret Coles (22 - 25)

Bob Goode (22 – 25)

Ben Attenborough (23 – 26)

Sarah Bubyer (23 – 26)

Joy Fraser (23 - 26)

Claire Mitchell (23 – 26)

Deanery Synod

Ex Officio Deanery Synod Members (23 - 26)

Jo Vening (23 - 26)

Jane Street (23- 26)

NO Deanery Synod places need to be filled for the period (23 - 26) as Electoral Roll is above 30 but below 100.

Ex Officio

Nigel Vening (23 - 24) First elected 20 (4 of 6 yrs)

Richard Downing (23 - 24) First elected 23 (1 of 6 yrs)

Matthew Street From January 2005

Nigel and Richard need to re-elected as Church Wardens

Attending PCC Membership: 14

Proposed Easter Programme 2024

DAY	DATE	VENUE	SERVICE	TIME
Thu	28 Mar	St John's Peasedown	St J's Group 'Waiting in the Garden of Gethsemane'	7.00-8.00
Thu	28 Mar	St John's Peasedown	St J's Group Social Event	8.00-10.00
Fri	29 Mar	St Joseph's Church	PSJ Christians Together Service Family Walk of Witness Coffee + Hot Cross Buns at St Joseph's Church	10.00-10.45 10.45-11.30 11.30-12.30
Fri	29 Mar	Wellow	St J's Group Meditation on the Cross	3.00-4.00
Sun	31 Mar	Wellow	Holy Communion (DS)	10.00-11.00
Sun	31 Mar	Peasedown	Joint HC Service with SF (MS)	10.30-11.30
Sun	31 Mar	Foxcote	Holy Communion (DS)	11.15-12.15

Proposed Christmas Programme 2024

DAY	DATE	VENUE	SERVICE	TIME
Sun	8 Dec	St John's Peasedown	Christingle	4.30-5.30
Thur	12 Dec	King William Tunley	St J's Group Ministry Support Team Christmas Party	12.00-2.00
Sun	15 Dec	St Julian's Wellow	Christingle	4.30-5.30
Sun	15 Dec	St James the less Foxcote	Carols by Candlelight	4.30-5.30
Wed	18 Dec	St John's Peasedown	Come and Sing the Christmas Story	7.30-8.30
Sat	21 Dec	Red Post PSJ	Carols	7.30-8.30
Sun	22 Dec	St Julian's Wellow	Carols by Candlelight with mulled wine and mince pies	6.30-7.30
Tues	24 Dec	St Julian's Wellow	Children's Christmas Service	4.30-5.30
Tues	24 Dec	St Julian's Shoscombe	Children's Christmas Service	4.30-5.30
Tues	24 Dec	St John's PSJ	Midnight Communion	11.30-12.30
Wed	25 Dec	St Julian's Wellow	Christmas Day Celebration	9.30-10.30
Wed	25 Dec	St John's PSJ	Christmas Day Celebration	10.30-11.30