

The St J's Group Safeguarding Job Descriptions

Name of Role: Breakfast Club Worker

Where they meet: Peasedown Youth Centre

When they meet: Mondays, Thursdays and Fridays

Time they meet: 7.45am - 8.45am

Age range: Primary School Children

Person to whom responsible: Andy Stockinger

Breakfast club volunteers guide and assist children before, during and after breakfast and ensure their safety, general welfare and appropriate behaviour.

Duties are as below:

- To arrive before 7.40, to assist the leader in setting out the breakfast and making sure the setting is safe and secure for the children to arrive. To welcome the children and assist them in putting their coats and bags in a safe place.
- To assist in the breakfast supervision of pupils to ensure that the breakfast is completed on time in a safe and hygienic setting.
- To encourage children to eat healthily and assist those who need help such as pouring out the cereal and milk, and also ensure behaviour doesn't become too boisterous at the breakfast table
- To assist in games time making sure every child is involved, happy and safe.
- Report behaviour observations to the leader in order for them to maintain the clubs standard of discipline and behaviour
- Work to maintain a safe environment for pupils and adults.
- Work safely and encourage safe behaviour from pupils
- To make sure every child is escorted back to the grounds of the school safely and on time.
- To assist the leader in clearing up the breakfast tables and putting the room back to its original state.
- Report concerns to Andy Stockinger or Safeguarding Officer.

Candidates are required to undertake a DBS check.

Skills and knowledge

You will need the following...

- Patience, a 'kind but firm attitude'
- Good sense of humour
- Calm
- Sociable
- Interest in young people and the ability to engage with and motivate children